

**PENDLETON COUNTY FISCAL COURT
MARCH TERM
MARCH 28, 2023 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer

Members Absent: None

County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:00 p.m. by Judge Fields. Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

In Re: Recognition of Guest

Judge Fields welcomed the guest.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Plummer made a motion, seconded by Magistrate Gregg to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes from the March 14, 2023 meeting. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the minutes as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of February at the March 14, 2023 meeting. Magistrate Gregg made a motion, seconded by Magistrate Plummer to approve the treasurer's report as presented, motion carried.

In Re: Homeland Security Law Enforcement Grant – Sheriff Brewer

Sheriff Brewer presented the Homeland Security Law Enforcement Grant and Resolution for 11 rifles, 2 hand guns, and 500 rounds of ammo for each gun for a total of \$15,663.40. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the resolution and for Judge Fields to sign the documents, motion carried.

In Re: Sheriff Vehicles

Sheriff Brewer discussed the need for sheriff department vehicles. After a discussion Magistrate Gregg made a motion, seconded by Magistrate Plummer to purchase 3 Durango's at \$41,000 each and 1 Dodge Pick-up at \$43,000. Judge Fields called for a roll call vote. Magistrate Mineer – No, Magistrate Gregg – Yes, Magistrate Plummer – Yes, Magistrate Whaley – No and Judge Fields – No. Motion failed. Magistrate Whaley made a motion, seconded by Magistrate Mineer to purchase three Durango's. Judge Fields called for a roll call vote. Magistrate Whaley – Yes, Magistrate Plummer – No, Magistrate Gregg – No, Magistrate Mineer – Yes and Judge Fields – Yes, motion carried.

In Re: Contract – E-Poll Books

Judge Fields presented the grant contract for the E-Poll Books. Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve Judge Fields signing the contract for the E-Poll Books Grant, motion carried.

In Re: County Savings and CD Investment

Judge Fields presented the information on investing in CD's. After a discussion Magistrate Plummer made a motion, seconded by Magistrate Mineer to put 1 million dollars from the general fund in CDs with U S Bank Corp for 24 months. After a discussion Judge Fields called for a roll call vote. Magistrate Whaley – No, Magistrate Plummer – No, Magistrate Gregg – No, Magistrate Mineer – No. Motion failed. Magistrate Mineer made a motion, seconded by Magistrate Whaley to invest 1 million in CDs with U S Bank Corp for 18 months and for Judge Fields to negotiate the best terms, motion carried with three voting yes and Magistrate Gregg voting no.

In Re: Continuing with Current Mowing Service Companies, Courthouse, Judicial Center and EOC

Judge Fields stated all the companies that mowed last year have agreed to mow this year for the same price.

In Re: Bid Opening for Roadside Mowing

There were no bids received.

In Re: Hiring Road Employees, Marcus F-T, Powell P-T, Harris P-T

Magistrate Mineer made a motion, seconded by Magistrate Plummer to hire Marcus as a full-time road employee, motion carried. Magistrate Gregg made a motion, seconded by Magistrate Whaley to hire Jack Powell and Randy Harris as part time road employees, motion carried.

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Whaley made a motion, seconded by Magistrate Gregg to approve the transfers, motion carried.

PENDLETON COUNTY FISCAL COURT TUESDAY, MARCH 28, 2023 6:00 PM <u>COURT ORDER TRANSFERS</u>			
BUDGET ACCOUNT TRANSFERS:			
<u>General Fund</u>			
Transfer from (01-9200-999) Reserve for Transfers to the following accounts:			
01-5015-188	Court Security	\$10,200.00	
01-5025-212	Training – Fringe Benefits	\$ 6,855.00	
01-5070-445	P & Z Office Supplies	\$ 166.00	
01-5080-499	Courthouse – Other Supplies	\$ 20.00	
01-5080-571	Courthouse Renewals & Repairs	\$ 503.00	
01-5081-571	Judicial Center Renewals and Repairs	\$ 2,930.00	
01-5115-107	Building Code Enforcement	\$ 3,080.00	
01-5205-178	Animal Control Overtime	\$ 100.00	
<u>Jail Fund</u>			
Transfer from (03-9200-999) Road Materials to the following accounts:			
03-5101-445	Office Supplies	\$ 152.00	
<u>LGFA Fund</u>			
Transfer from (04-9200-999) Reserve for Transfers to the following accounts:			
04-5075-548	Economic Development Special Projects	\$ 4,000.00	
04-5075-579	Economic Development Water Project	\$ 3,539.00	
04-5135-571	Renewals and Repairs	\$ 52.00	
<u>Education Fund</u>			
Transfer from (91-5210-595) 109 Board Education Programs to the following accounts:			
91-5210-468	Recycling and Landfill Supplies	\$ 33.00	
<u>INTERFUND TRANSFERS</u>			
Transfer from General Fund to Jail Fund for operations		\$30,000.00	
David S. Fields County Judge		Marianne Roseberry Treasurer	

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Mineer made a motion, seconded by Magistrate Whaley that the claims be approved and paid as presented with the addition of the two trucks, motion carried.

<div><div><div>Vendor Claims Register - Detail</div><div>PENDLETON COUNTY FISCAL COURT</div><div>MARCH 28, 2023 GENERAL FUND</div><div>All Funds</div><div>From: 03/28/2023 To: 03/28/2023</div></div></div>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001657	03/28	00008819		01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MARCH COPIER LEASE-JUDGE OFFICE	<input checked="" type="checkbox"/> 00026616	220.66
00001657	03/28	00008819	30139767	01-5070-445-	P & Z OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MARCH COPIER LEASE-PLANNING-ZONING	<input checked="" type="checkbox"/> 00026616	150.65
2 Voucher Items Listed									371.31
00001658	03/28	00008794		01-5001-563-	CO. JUDGE/EXEC., POSTAGE	LAURA ASKREN	POSTAGE FOR LARGE ENVELOPE	<input checked="" type="checkbox"/> 00026617	3.18
1 Voucher Items Listed									3.18
00001659	03/28	00008791		01-5020-569-	REGISTRATIONS, CONF, & TRAINING	TRUIST BANK	MARRIOTT CREDIT-SALES TAX	<input checked="" type="checkbox"/> 00026618	(15.60)
00001659	03/28	00008791		01-5025-499-	OTHER SUPPLIES	TRUIST BANK	3/6-4/5 ZOOM	<input checked="" type="checkbox"/> 00026618	14.99
00001659	03/28	00008791		01-9100-318-	DATA PROCESSING SERVICES-CONTRACTS	TRUIST BANK	MICROSOFT 1/22/23-2/21/23 ONLINE SERVICES	<input checked="" type="checkbox"/> 00026618	91.17
00001659	03/28	00008791		01-9100-318-	DATA PROCESSING SERVICES-CONTRACTS	TRUIST BANK	MICROSOFT CREDIT(SALES TAX)	<input checked="" type="checkbox"/> 00026618	(5.17)
4 Voucher Items Listed									85.39
00001660	03/28	00008828		01-5046-569-	PERSONNEL ADMINISTRATOR REGIS, CONF & JENNY SCHLUETER	KACTFO CONF-MILEAGE REIMB.		<input checked="" type="checkbox"/> 00026619	181.28
1 Voucher Items Listed									181.28
00001661	03/28	00008812	1493	01-5070-399-	PLANNING - COMPREHENSIVE	PLANNING & DEVELOPMENT SERVICES OF KEN ID PLAT REVIEW-EVERSOLE KY 159		<input checked="" type="checkbox"/> 00026620	110.00
1 Voucher Items Listed									110.00
00001662	03/28	00008774		01-5070-399-	PLANNING - COMPREHENSIVE	STRAUSS & TROY	MARCH SERVICES	<input checked="" type="checkbox"/> 00026621	1,500.00
1 Voucher Items Listed									1,500.00
00001663	03/28	00008816	5089	01-5070-445-	P & Z OFFICE SUPPLIES	PEOPLES TROPHIES & AWARDS	2 NAME PLATES-PLANNING-ZONING BOARD	<input checked="" type="checkbox"/> 00026622	16.00
00001663	03/28	00008788	5071	01-5115-592-	CODE ENFORCEMENT VEHICLE MAINTENANCE	PEOPLES TROPHIES & AWARDS	REFLECTIVE DOOR DECALS-CODE ENFORCEMENT	<input checked="" type="checkbox"/> 00026622	150.00
2 Voucher Items Listed									166.00
00001664	03/28	00008765		01-5080-499-	COURTHOUSE - OTHER SUPPLIES	WYATT'S SUPERVALU	2 CONTAINERS COFFEE-FISCAL COURT	<input checked="" type="checkbox"/> 00026623	19.98
1 Voucher Items Listed									19.98
00001665	03/28	00008814	46254	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	TRI-STATE AUDIO VISUAL CO	SERVICE CAMERS AND 2 NEW BATTERIES-COURTROO	<input checked="" type="checkbox"/> 00026624	503.00
1 Voucher Items Listed									503.00
00001666	03/28	00008786	91686	01-5081-329-	JUDICIAL CENTER JANITORIAL SERVICES	SCOTT HERINGER	MARCH CUSTODIAL-JUSTICE CENTER	<input checked="" type="checkbox"/> 00026625	2,858.33
1 Voucher Items Listed									2,858.33
00001667	03/28	00008825	1367781	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KJEMPEL	REPAIR LEAKING WATER HEATER-JUSTICE CENTER	<input checked="" type="checkbox"/> 00026626	1,199.10
1 Voucher Items Listed									1,199.10
00001668	03/28	00008549	S100858725.0	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	F.D. LAWRENCE ELECTRIC CO.	4 EXIT LIGHTS AND 35 BULBS-JUSTICE CENTER	<input checked="" type="checkbox"/> 00026627	1,411.37
1 Voucher Items Listed									1,411.37
00001669	03/28	00008784	3607	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	WAYNE ELECTRICAL SERVICE, LLC	LABOR AND RENTAL-RAB A1ST POLE LIGHT-J.CENTER	<input checked="" type="checkbox"/> 00026628	320.00
00001669	03/28	00008784		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	WAYNE ELECTRICAL SERVICE, LLC	RAB A150T-LED POLE LIGHT	<input checked="" type="checkbox"/> 00026628	1,118.47
04/07/2023 08:54 am									Page 1 of 2

<div><div><div>Vendor Claims Register - Detail</div><div>PENDLETON COUNTY FISCAL COURT</div><div>MARCH 28, 2023 GENERAL FUND</div><div>All Funds</div><div>From: 03/28/2023 To: 03/28/2023</div></div></div>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001669	03/28	00008784		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	WAYNE ELECTRICAL SERVICE, LLC	RAB A150T LED POLE LIGHT-CREDIT SYR WARRNTY	<input checked="" type="checkbox"/> 00026628	(1,118.47)
3 Voucher Items Listed									320.00
00001671	03/28	00014029	46542556	01-5205-403-	ANIMAL FOOD AND SUPPLIES	MWI ANIMAL HEALTH	NOBIVAC,CAPSTAR,DAPPV-ANIMAL SHELTER	<input checked="" type="checkbox"/> 00026629	308.83
00001671	03/28	00014029	46451562	01-5205-403-	ANIMAL FOOD AND SUPPLIES	MWI ANIMAL HEALTH	NOBIVAC	<input checked="" type="checkbox"/> 00026629	199.25
2 Voucher Items Listed									508.08
00001672	03/28	00013956	287975	01-5205-384-	ANIMAL CONTROL SPAY & NEUTER PROGRAM	GRANTS LICK VETERINARY HOSPITAL	SPAY-WECKBACH	<input checked="" type="checkbox"/> 00026630	45.00
1 Voucher Items Listed									45.00
00001673	03/28	00008792		01-5205-384-	ANIMAL CONTROL SPAY & NEUTER PROGRAM	HUMANE SOCIETY OF NORTHERN KENTUCKY	5 DOGS SPAY/NEUTERED	<input checked="" type="checkbox"/> 00026631	445.00
1 Voucher Items Listed									445.00
00001674	03/28	00008822	U0415499	01-5205-578-	DOG KENNEL UTILITIES	MIDWEST BOTTLE GAS INC.	183.8 FUEL-ANIMAL SHELTER 3/23/23	<input checked="" type="checkbox"/> 00026632	505.27
1 Voucher Items Listed									505.27
00001675	03/28	00013955	242710052	01-5205-403-	ANIMAL FOOD AND SUPPLIES	INTERVET INC	25 MICRO CHIPS	<input checked="" type="checkbox"/> 00026633	249.75
1 Voucher Items Listed									249.75
00001676	03/28	00013703	2677003	01-5210-468-	RECYCLING & LANDFILL SUPPLIES	GALETON GLOVES	COTTON GLOVES, SAFETY VESTS-LITTER ABATEMENT	<input checked="" type="checkbox"/> 00026634	303.21
00001676	03/28	00013710	2679230	01-5210-468-	RECYCLING & LANDFILL SUPPLIES	GALETON GLOVES	SAFETY VESTS-LITTER ABATEMENT	<input checked="" type="checkbox"/> 00026634	468.37
2 Voucher Items Listed									771.58
00001677	03/28	00008832		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	KIM HARRIS	15 HRS MARCH CUSTODIAL-SENIOR CENTER	<input checked="" type="checkbox"/> 00026635	150.00
1 Voucher Items Listed									150.00
00001678	03/28	00008826		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	THE FALMOUTH OUTLOOK	1 YEAR SUBSCRIPTION RENEWAL-SENIOR CENTER	<input checked="" type="checkbox"/> 00026636	39.00
1 Voucher Items Listed									39.00
21 Vouchers Listed									11,442.62

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT MARCH 28, 2023 ROAD FUND <i>All Funds</i> <i>From: 03/28/2023 To: 03/28/2023</i>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001679	03/28	00008824	633	02-6105-447-	ROAD MATERIALS	DOUG FLORER	CDL PHYSICAL REIMBUR.	<input checked="" type="checkbox"/> 00012636	100.00
1 Voucher Items Listed									100.00
00001680	03/28	00013932	16104	02-6105-447-	ROAD MATERIALS	ANDERSON'S EQUIPMENT CO.	1 GAL OIL MIX	<input checked="" type="checkbox"/> 00012637	25.98
1 Voucher Items Listed									25.98
00001681	03/28	00008751	9160800	02-6105-447-	ROAD MATERIALS	AMERICAN WELDING & GAS, INC.	DELUXE KIT-IRONWORKER HHEA HHD-RD DEPT	<input checked="" type="checkbox"/> 00012638	376.27
1 Voucher Items Listed									376.27
00001682	03/28	00013927	6899530	02-6105-447-	ROAD MATERIALS	G & C SUPPLY CO., INC.	C-CHANNEL POSTS,STOP,HANDICAP,SPEED-FREIGHT	<input checked="" type="checkbox"/> 00012639	2,347.26
1 Voucher Items Listed									2,347.26
00001683	03/28	00013931	57203	02-6105-447-	ROAD MATERIALS	HALL SIGNS INC.	20-24x6 STREET NAME, 20-30X6 STREET NAME SIGN:	<input checked="" type="checkbox"/> 00012640	635.92
1 Voucher Items Listed									635.92
00001684	03/28	00013929		02-6105-447-	ROAD MATERIALS	JC'S MOWERS & EQUIPMENT	CHAINSAW CHAINS,SPARK PLUG,LABOR-SHOP	<input checked="" type="checkbox"/> 00012641	88.35
1 Voucher Items Listed									88.35
6 Vouchers Listed									3,573.78

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT MARCH 28, 2023 JAIL FUND <i>All Funds</i> <i>From: 03/28/2023 To: 03/28/2023</i>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001685	03/28	00008662		03-5101-445-	OFFICE SUPPLIES	TRUIST BANK	AMAZON-MONITER AND DVD DRIVE-JAILER	<input checked="" type="checkbox"/> 00008688	155.51
1 Voucher Items Listed									155.51
00001686	03/28	00008813		03-5101-179-	PART-TIME HELP	JOYCE BROWN	JAIL-TRANSPORT-6 HOURS	<input checked="" type="checkbox"/> 00008689	60.00
1 Voucher Items Listed									60.00
2 Vouchers Listed									215.51

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

MARCH 28, 2023 LGEA FUND

All Funds

From: 03/28/2023 To: 03/28/2023

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001687	03/28	00008827	3885	04-5075-548-	ECONOMIC DEVELOPMENT SPECIAL PROJECTS	NORTHERN KY AREA DEVELOP. DISTRICT	NKY HOUSING DATA STUDY CONTRIBUTION	<input checked="" type="checkbox"/> 00001005	4,000.00
1 Voucher Items Listed									4,000.00
00001688	03/28	00008817	5442446	04-5075-579-	ECONOMIC DEVELOPMENT WATER PROJECT	CORE & MAIN	1400 PVC PIPE, 3 TRANSITIONS, MRQGV-DARRIN GR	<input checked="" type="checkbox"/> 00001006	8,538.35
1 Voucher Items Listed									8,538.35
00001689	03/28	00008818		04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MARCH LEASE-EOC	<input checked="" type="checkbox"/> 00001007	190.66
1 Voucher Items Listed									190.66
00001690	03/28	00013983	4654624	04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	CANON PRINTER-EOC	<input checked="" type="checkbox"/> 00001008	129.99
00001690	03/28	00013983		04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	COMPUTER MONITOR-EOC	<input checked="" type="checkbox"/> 00001008	129.00
00001690	03/28	00013978	30009048	04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	LAPTOP COMPUTER-SAR-EOC	<input checked="" type="checkbox"/> 00001008	959.08
00001690	03/28	00008724		04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	BLAND ID CARDS-EOC	<input checked="" type="checkbox"/> 00001008	29.63
00001690	03/28	00013977	1916227	04-5135-705-	DATA PROCESSING EQUIPMENT	TRUIST BANK	WFI INTERNET ADAPTER FOR MOBILE COMMAND POS	<input checked="" type="checkbox"/> 00001008	41.39
5 Voucher Items Listed									1,289.09
4 Vouchers Listed									14,018.10
8 Voucher Items Listed									

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

MARCH 28, 2023 911 FUND

All Funds

From: 03/28/2023 To: 03/28/2023

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001691	03/28	00013992	300614289001	75-5145-445-	911 OFFICE SUPPLIES	OFFICE DEPOT BUSINESS SOLUTIONS	PAPER,DIVIDERS,TOILET CLEANER-911	<input checked="" type="checkbox"/> 00004517	107.71
00001691	03/28	00013992		75-5145-445-	911 OFFICE SUPPLIES	OFFICE DEPOT BUSINESS SOLUTIONS	MANILA ENVELOPES-911	<input checked="" type="checkbox"/> 00004517	9.04
00001691	03/28	00013992		75-5145-445-	911 OFFICE SUPPLIES	OFFICE DEPOT BUSINESS SOLUTIONS	PAPER, CARD STOCK-911	<input checked="" type="checkbox"/> 00004517	12.79
3 Voucher Items Listed									129.54
00001692	03/28	00013990	79314	75-5145-569-	911 STAFF TRAINING	POWERPHONE INC	ONLINE TRAINING-EMD RECERTIFICATION-L.WOLFE	<input checked="" type="checkbox"/> 00004518	129.00
1 Voucher Items Listed									129.00
00001693	03/28	00013989	46255	75-5145-703-	COMMUNICATION EQUIPMENT	TRI-STATE AUDIO VISUAL CO	REPAIR OF CAMERAS AT 911	<input checked="" type="checkbox"/> 00004519	432.00
1 Voucher Items Listed									432.00
3 Vouchers Listed									690.54
5 Voucher Items Listed									

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT MARCH 28, 2023 EDUCATION FUND All Funds From: 03/28/2023 To: 03/28/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001694	03/28	00008793		91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	3/11 FREE DUMP DAY	<input checked="" type="checkbox"/> 00002091	89.55
								1 Voucher Items Listed	89.55
								1 Vouchers Listed	89.55
								1 Voucher Items Listed	89.55

In Re: Closing Remarks

Magistrate Whaley asked the Judge to check on fioptics for Sullivan Road and waterline on Ruber Road. Magistrate Gregg praised the Recreation Commission for how great the athletic park looks. Magistrate Plummer met with Wade Williams with Economic Development and he would like to sit down with the court to discuss. Attorney Sanning would like to see if the Fiscal Court could recognize the quick recall team for their advancement to the sweet 16. The team consists of 7 kids and 3 are seniors.

In Re: Attachments Filed at County Clerk’s Office

Homeland Security Law Enforcement Grant
E-Poll Books Contract

In Re: Adjourn

Magistrate Mineer made a motion seconded by Magistrate Whaley that this meeting be adjourned to meet again in regular session on April 11, 2023 subject to any special called meetings, motion carried.

Pendleton County Judge Executive

Pendleton County Fiscal Court Clerk